

TRINITY LUTHERAN CHURCH
2532 15th Street - Cumberland, WI 54829
715-822-3001

Reservation for Events at Trinity Lutheran Church McKinley

Trinity Lutheran Church building is open for use by anyone in the community. We ask that the building be treated with care and respect. Before use, please complete this form and submit to the pastor, a member of the church council or Women's Group to reserve the space and communicate expectations. We hope these guidelines are helpful.

For events other than Weddings/Funerals

Members (member and/or parents or children of a member)

- Free use of the church building including the kitchen, provided that it is cleaned after use. If cleaning is required by Trinity a payment of \$150 for the cleaning service is required.
- Suggested donation of \$100 given to any musicians from the congregation.

Non-members:

- \$150 damage deposit for use of the building. \$100 of which will be refunded if building is cleaned by the user.
- If the use of the kitchen is desired, payment of \$100 to the Women's Group is requested. A church member should be present to answer questions, etc.
- If table linens are used, they must be dry cleaned after use.
- If a musician is needed, there is a suggested payment of \$100 to each person for their services.
- If a pastor is needed, there is a minimum payment of \$150 paid directly to them.

Name of family requesting use of the church building: _____

Contact numbers: _____

Planned activity _____

Is there anything specific you would like the church to provide for you?
